



Working For You, Working With You

The Transport Credit Union, 186 Argyle Street, Glasgow, G2 8HA
Member Services Department
0141 221 7474, Option 1
enquiries@transportcu.co.uk

Identity & Residency Requirements

Government legislation demands that any person opening a bank, building society or Credit Union account must verify their identity and permanent residence by providing **separate** proof for each. We will only ask for this once, and proof of residency if there is any future address change.

We will carry out an electronic ID check, which allows us to accept copies (via email enquiries@transportcu.co.uk or post) of the documents below. **Should your ID check fail, we will require sight of the original residency document.** If you have a CU rep at your workplace, they can verify copies for you.

Name _____

Member no _____

ORIGINALS REQUIRED

Please provide proof of: Identity Address

Name change: Marriage/ Divorce Certificate Deed Poll

Identity Requirements (x1 only)

- Valid Passport
- Valid Photo Card Drivers Licence*
*(*Full or Provisional, cannot be used if used for proof of address)*
- HM Forces ID card
- Biometric residence permit (Non UK Nationals)

Residency Requirements (x1 only, must clearly show full name, address, date)

- Valid Photo Card Drivers Licence *(Full or Provisional)* ***(cannot be used if used for proof of ID)***
- Council tax bill, demand letter or exemption certificate, issued within the last 12 months
- Utility Bill* (Gas, electricity, landline, water) dated within the last 3 months
*(*not mobile, internet, TV licence)*
- Mortgage statement from a recognised lender (for current year)
- **Signed** Tenancy Agreement (within last 12 months) or council/ housing association rent card
- Car insurance certificate (within last 12 months)
- Bank/ building society/ Credit card statement, dated within last 3 months
(Cannot accept statements from digital banks / online statements/ screenshots of online accounts)
- Benefit entitlement letter (dated within last 6 months). *(Screenshots of online account not acceptable)*
- Solicitors letter within last 3 months, confirming recent house purchase or land registry/ title deed

Received by staff _____

(THE TRANSPORT CREDIT UNION IS THE TRADING NAME OF SCOTTISH TRANSPORT CREDIT UNION LTD)
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and the Prudential Regulation Authority FRN: 213869